

## The Corporation of the Township of Gillies

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Minutes of the meeting of the Gillies Council of the 2006/2010 term held on January 26, 2009 at 7 PM at the Gillies Municipal Office.

**Present:** Deputy Reeve - Rick Kieri  
Councillors - William Groenheide  
David Smelow  
Linda Turk (7:01 pm - 9:35 pm)  
Administration - Karen Caren, Clerk-Treasurer  
Roads – Raymond Cook, Roads Maintenance  
Coordinator  
Visitor- Dino Bruni, Toromont Cat

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Deputy Reeve Kieri called the meeting to order at 7:01 PM.

### 1. Disclosure of Interest

There were no declarations of interest.

### 2. Minutes

#### 2.1 Adoption of Minutes of Meeting held on January 12, 2009

##### Resolution 09/11:

Moved by David Smelow

Seconded by William Groenheide

BE IT RESOLVED THAT the minutes of the regular meeting of Gillies Council held on January 12, 2009 be adopted.

**CARRIED**

### 3. Visitors and Deputation

#### 3.1 Dino Bruni, Toromont Cat – Equipment Financing Options

Mr. Bruni, Territory Manager with Toromont Cat in Thunder Bay, discussed various purchasing and finance options available to a municipality for the purchase of a motor grader.

It was the consensus of the members, that given the information presented by Mr. Bruni, to add to the agenda under Unfinished Business item 7.3 - Grader RFP.

#### 3.2 Don Mitchell - Non-Renewed Building Permit

Mr. Mitchell discussed with council his disagreement with the Chief Building Official's decision to not renew his outstanding building permit. The permit, issued in 2004, has been allowed and renewed up to this point and he was not informed of any expiry dates on the building permit. He believes his current drawings for the project are sufficient as they were accepted in 2004 when the permit was granted. To date, Mr. Mitchell has completed the concrete foundation and is in the process of drying the wood for the structural walls.

#### 3.3 Cheryl Maki, CBO – Non-Renewed Building Permit

Ms. Maki, CBO, indicated that no work has commenced on the project since 2005, when the foundation was poured. Since the permit was issued in 2004, the Ontario Building Code has undergone two significant sets of changes in building requirements. She stated that buildings should be built according to the code that is in effect at the time of construction. Therefore, Mr. Mitchell's drawings fail to meet the current code, especially in light of the construction being

for commercial purposes. She requests that Mr. Mitchell re-apply for a new permit and submit new sets of drawings that are in compliance with the current Building Code.

In consideration of hearing both parties on the issue of the revoked building permit, Council expressed empathy with Mr. Mitchell's situation but stated that the CBO is given her powers by the Ontario Building Code Act and that council relies on her to enforce that Act accordingly to ensure that buildings are constructed to a safe standard.

**Resolution 09/12:**

Moved by Linda Turk

Seconded by David Smelow

BE IT RESOLVED THAT based on information provided by the Clerk, Don Mitchell is only required to pay \$50.00 for a building permit application for a garage extension providing the new permit is applied for in 2009.

**CARRIED**

**4. Finances and Accounts**

**4.1 Fourth Quarter 2008 Budget Update**

The Fourth Quarter Budget Update was received and filed.

**5. Reports**

**VFD Report**

The VFD Report for the month of December 2008 as submitted by the Fire Chief was received and filed.

**Fire Protection Committee Report**

The Fire Protection Committee Report for the meeting of January 21, 2009 was verbally received and noted.

**Clerk-Treasurer Report**

The Clerk-Treasurer Report on the status of ongoing matters was received and filed.

**6. Correspondence**

The following items of correspondence were received, the contents noted and action taken if and as indicated.

**6.1 Hymers Fair Agricultural Society – Prize Book Advertising**

**Resolution 09/13:**

Moved by William Groenheide

Seconded by David Smelow

BE IT RESOLVED THAT a quarter page ad at the cost of \$45 be submitted to the Hymers Fair Agricultural Society for insertion into the 2009 prize book.

**CARRIED**

**6.2 OPP – Updated Cost Recovery Formula**

**6.3 Rural 60 Plus Centre – Request for Funds**

Without objection, the Clerk-Treasurer was directed to contact Rural 60 Plus to indicate that the Township of Gillies is financially unable to commit \$10,000 at this time for their facility expansion, but that the Township will encourage

residents to make individual donations. Also, if at the end of 2009, the Township experiences a surplus of funds, their request will be considered again. In the meantime, council will support Rural 60 Plus' efforts to obtain government or other grants to help them reach their financial goal.

## **7. Unfinished Business**

### **7.1 Municipality of Clarington – Streamlining Lottery Licensing**

#### **Resolution 09/14:**

Moved by William Groenheide  
Seconded by David Smelow

BE IT RESOLVED THAT the Council for the Township of Gillies hereby supports the resolution of the Municipality of Clarington respecting the streamlining of the administrative process for Break Open Tickets and Raffles under the regulations set forth by the Alcohol and Gaming Commission of Ontario.

**CARRIED**

### **7.2 Demolition of Abandoned House – Dug Out Remediation**

Without objection, the Clerk-Treasurer was directed to contact the landowner of the house to be demolished to confirm that the Landowner is to take financial responsibility for post demolition clean-up costs.

### **7.3 Grader RFP's**

#### **Resolution 09/20:**

Moved by David Smelow  
Seconded by William Groenheide

BE IT RESOLVED THAT the Clerk-Treasurer is directed to research temporary financing for a motor grader until the OSIFA loan is approved;

AND FURTHER that the Roads Maintenance Coordinator is directed to test drive the used grader from Strongco.

**CARRIED**

## **8. New Business**

### **8.1 2008 Building Permit Fees Annual Report**

The Building Permit Fee Annual Report was received and filed.

### **8.2 Review of Miscellaneous Fee By-law**

#### **Resolution 09/15:**

Moved by David Smelow  
Seconded by William Groenheide

BE IT RESOLVED THAT changes to the Miscellaneous Fee Schedule authorized under By-law #569, shall be considered at the council meeting of February 9, 2009; and

FURTHER THAT the Clerk-Treasurer shall post notice as per the Notice By-law.

**CARRIED**

### **8.3 Volunteer Appreciation Event**

Without objection, the Clerk-Treasurer was directed to plan and organize a BBQ type event to be held during the month of May, at which Township volunteers are to be recognized by council for their contribution to the community.

#### **8.4 OSIFA Loan – By-law #638**

**Resolution 09/16:**

Moved by David Smelow  
Seconded by Linda Turk

BE IT RESOLVED THAT By-law #638 being a by-law to authorize certain capital works of the Corporation of the Township of Gillies; to authorize the submission of an application to the Ontario Infrastructure Projects Corporation (OIPC) for financing such capital works; to authorize temporary borrowing from OIPC to meet expenditures in connection with such works; and to authorize long term borrowing from OIPC for such works through the issue of debentures be given first, second and third reading and finally be passed this 26<sup>th</sup> day of January 2009; and

FURTHER that the by-law be dated, signed, sealed and embedded in the by-law book.

**CARRIED**

#### **8.5 2009 Library Services Contract**

**Resolution 09/17:**

Moved by David Smelow  
Seconded by Linda Turk

BE IT RESOLVED the Township of Gillies enter into contract with the Municipality of Oliver Paipoonge Public Library Board for Library Services for the full amount of the Provincial Library Grant for 2009.

**CARRIED**

#### **8.6 Use of Pee Dee Park**

Without objection, the Clerk-Treasurer was directed to research the policies of other municipalities with respect to the use of their parks for the holding of events by third parties.

With regrets, Councillor Turk left the meeting at 9:35 PM.

#### **8.7 LRCA Roles and Responsibilities Session**

**Resolution 09/18:**

Moved by David Smelow  
Seconded by William Groenheide

BE IT RESOLVED THAT the Clerk-Treasurer, the Roads Maintenance Coordinator and the Chief Building Official are authorized to attend the Roles and Responsibilities Session hosted by the Lakehead Region Conservation Authority.

**CARRIED**

#### **8.8 Nominations – NOMA President and Executive Vice President**

#### **8.9 Northwest Response Forum**

**Resolution 09/19:**

Moved by Linda Turk  
Seconded by David Smelow

BE IT RESOLVED THAT William Groenheide is authorized to attend the Northwest Response Forum in Dryden from April 22 to 24, 2009.

**CARRIED**

### **8.10 LRCA Monitoring Station in Hymers**

The Lakehead Region Conservation Authority has approached the Township with an informal request to set-up a monitoring station along the Whitefish River in the village of Hymers. They would need a piece of property near the river that would be accessible to phone and hydro services. It was the consensus of the members for the Clerk-Treasurer to follow-up with LRCA to pursue this idea and to assist in finding a suitable piece of land.

### **9. Upcoming Matters**

Council identified the following issues to be scheduled on the next council agenda:

- Upgrades to Pee Dee Park
- Reducing Winter Maintenance on Certain Roads
- Sports Night Update

### **10. Adjournment**

#### **Resolution 09/21:**

Moved by David Smelow

Seconded by William Groenheide

BE IT RESOLVED THAT the time being 10:10 PM we do now adjourn the regular meeting of the Council of the Corporation of the Township of Gillies.

**CARRIED**

**Reeve** \_\_\_\_\_

**Clerk** \_\_\_\_\_