

**CORPORATION OF THE TOWNSHIP OF GILLIES
BY-LAW NO. 633**

Being a by-law to set up a procedure to appoint members to advisory committees and to repeal By-law #560

WHEREAS the Council of the Township of Gillies deems it necessary to set up a procedural policy to be followed when appointing members to advisory committees;

NOW THEREFORE the Council for the Corporation of the Township of Gillies enacts the following:

1. DEFINITION

In this by-law:

Committee shall mean an entity composed of not more than six people that acts in an advisory capacity to council.

2. COMPOSTION

In by-laws, which strike advisory committees, at least one non-council member, not including a staff member, is to be appointed for every council member appointed to the committee.

The total number of committee members will be set out by the enabling by-law.

3. PROCEDURE

1. Council members are appointed to an advisory committee on an annual basis through the *Municipal Representatives By-law*.
2. Each non-council member shall be appointed and/or resigned through resolution and shall remain a member of a committee until such time that a resignation is received.

A resignation shall be deemed to be automatic when three consecutive meetings are missed without good reason and/or advance notice to the Chair.

3. The Clerk shall post public notice via the municipal website and posting areas, of any available vacancies that need to be filled by non-council members on committees.
4. Non-council members have until the date set out on the notice, usually a two week period, to provide notice to the Clerk, to let their name stand as a nominee on a committee.
5. At the next council meeting closest to the closing date of the posted nomination, the Clerk-Treasurer shall read out loud, the name of each nominee as it is placed into a "random draw".
6. The Reeve is appointed to draw the name(s) of the nominees.
7. The drawn name is deemed to be final and that person shall be appointed by resolution to fulfil the vacancy on the appropriate committee.
8. By-law #560 is hereby repealed and any other by-laws or parts of by-laws conflicting with this by-law are also hereby repealed.

READ A FIRST AND SECOND TIME THIS 14TH DAY OF JULY 2008.

READ A THIRD TIME AND FINALLY PASSED THIS 11th DAY OF AUGUST 2008.

CORPORATION OF THE TOWNSHIP OF GILLIES

REEVE_____

CLERK_____